



AGENDA

McDUFFIE COUNTY BOARD OF COMMISSIONERS

May 1, 2023 at 6:30 PM

Government Center Meeting Room

COMMISSIONERS' WORK SESSION

WELCOME & CALL TO ORDER

Chairman Newton

INVOCATION & PLEDGE OF ALLEGIANCE

DISCUSSION ITEMS

- 1. Discussion Concerning Shelter Pro Software.**
- 2. Discussion Concerning Purchase Request of Surplus Vehicle.**
- 3. Discussion Concerning FY24 MOU Archway.**
- 4. Discussion Concerning Elections Staffing.**
- 5. Discussion Concerning Vehicle Purchase.**
- 6. Discussion Concerning Solid Waste.**
- 7. Discussion Concerning Building Improvement Projects.**

ADJOURNMENT



The last animal services application you'll

About Shelter Pro Software

Shelter Pro Software is an industrial strength record-keeping system designed to meet the very specific needs of animal services organizations. Our customer base includes Animal Control agencies (city, county, municipal) as well as privately operated agencies including Humane Societies, SPCA larger rescue groups.

Shelter Pro was developed to meet several important needs, including:

- Increasing the usefulness, accuracy, and efficiency of electronic recordkeeping common to typical animal services organizations;
- Great ease of use to support high staff turnover, short windows of training, and providing employees with a system they will be happy to use
- High value to cost - the price must be reasonable while providing critical and in-depth functionality;
- State-of-the-art look and feel;
- Power to grow with the needs of your organization. In other words, something you'll grow into rather than grow out of.

Since 1994, we have provided and serviced Shelter Pro to customers all over the United States and Canada. We have customers ranging from the very small (300-400 animals per year) to the very large (50,000 complaints and shelter intakes per year). As our customer needs grow so does Shelter Pro. We are a "continuous improvement" product that meets the ever-changing challenges of Animal Services organizations and the associated technology.

About Us

FOUNDED IN 1994 - WE'VE BEEN AROUND AND WE WILL BE STAYING.

CLIENTS INCLUDE PUBLIC / GOVERNMENTAL ORGANIZATIONS (COUNTY, CITY, MUNICIPALS).

CLIENTS INCLUDE PRIVATELY OPERATED ORGANIZATIONS (HUMANE SOCIETIES, SPCAS, AND RESCUE GROUPS).

OUR MAIN CLIENT BASE IS USA AND CANADA. WE ARE HERE WITH YOU, NOT SOMEWHERE ELSE.

AS AN ORGANIZATION, OUR PRIMARY CONCERN IS QUALITY. NOT SIZE!

OUR PRODUCTS EASILY SCALE FROM VERY LARGE ORGANIZATIONS TO VERY SMALL.

OUR SYSTEM IS MODULAR. PURCHASE AND USE WHAT YOU NEED, DON'T WASTE TIME AND MONEY ON THE STUFF YOU DON'T.

© [1994-2022] – Shelter Pro Software



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Technical Requirements for Shelter Pro Software

Operating system options

- Windows 10 / 8 / 7 / Vista / XP / 2000 with Service Pack 3
- The absolute minimum is Windows 2000 with Service Pack 3
- The recommended minimum is Windows 10/8/7 with 1GB of RAM
- Shelter Pro is compatible with all common chipsets (Intel, AMD, Celeron, etc.). Keep in mind the primary requirement is Microsoft Windows the processor type. If it runs Windows, it will run Shelter Pro. If there is any doubt try the demo. If the demo runs on your hardware, Shelter on your hardware.

Shelter Pro is multi-user ready and can run on your network

Shelter Pro can run on your network which will enable multiple workstations/users to access and share the same database. Shelter Pro will run under c LAN/WAN/Server configurations as well as peer-to-peer networks.

Additionally, Shelter Pro can be run using:

- Remote Desktop / Terminal Services;
- Citrix;
- Thin-client configurations;
- It can also be run remotely using common services such as GoToMyPC, LogMeIn, TeamViewer, WebEx, etc.

The database backend – SQL Server versus file based*

E-Signature Pad – The following devices are compatible.

Integrated barcode fonts

Other questions



The last animal services application you'll

About Shelter Pro Partners

As a vendor, Shelter Pro is committed to establishing partnerships with other parties where there is an obvious benefit to our customer base. Our is always to make things easier for those serving the animal services industry.

In practical terms, Shelter Pro Partners involves integration with other vendors who offer products where there is some overlap in the nature of t entities. Please read through the various partnerships we've established as we continually strive to make it easy for you.

Essentials

'CLOUD-BASED / PAAS/ SAAS' VIA SHELTER PRO CLOUD SERVICES.

AUTOMATED MICROCHIP REGISTRATIONS WITH MICROCHIP PROVIDERS

PET DETECT OFFERS CUSTOMIZABLE PET COLLARS TO PLACE ON PETS WHILE IN YOUR CARE. THIS MAKES THEM EASY TO IDENTIFY.

PET INSURANCE PARTNERS OFFER PET OWNERS HEALTH INSURANCE TO HELP THE OWNER MAINTAIN THEIR PET'S HEALTH AND HAPPINESS.

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Shelter Pro Order Form (SQL Server backend)

Contact information

Organization Name	Thomson - McDuffie Co. Animal Services
Mailing Street Address	
City, State and Zip	Thomson, GA 30824
Phone (include area code)	
Contact person	
Email Address	

Initial installation / purchase options (One-time)

Will need once an AC officer is hired - so makes sense to go ahead with as will assist with current code enforcement.

<i>* Must have</i>	<input checked="" type="checkbox"/>	Shelter Management Module (impounds, lost, wish, etc.)	\$495	\$
	<input type="checkbox"/>	Animal Control Module (incidents, citations, etc.)	\$495	\$
<i>* Must have</i>	<input checked="" type="checkbox"/>	Animal Identification Module (Licensing, Vaccs, Chips, etc.)	\$495	\$
<i>* Must have</i>	<input checked="" type="checkbox"/>	Donations Module	\$295	\$
	<input type="checkbox"/>	Traps Module	\$295	\$
<i>* Must have</i>	<input checked="" type="checkbox"/>	Accounting Module (Payments, Receipts, Invoices, Bank Deposits)	\$495	\$
	<input type="checkbox"/>	Best Value - get all modules with initial purchase and save	\$2395	\$

Annual Software Licensing, Support, and Upgrades

<input type="checkbox"/> Annual software licensing - 2 users	\$750	\$
<input type="checkbox"/> Annual software licensing - 3 users	\$1050	\$
<input type="checkbox"/> Annual software licensing - 4 users	\$1350	\$
<input type="checkbox"/> Annual software licensing - 5 users	\$1650	\$
<input type="checkbox"/> Annual software licensing - 6 users	\$1950	\$
<input type="checkbox"/> Annual software licensing - 7 users	\$2250	\$
<input type="checkbox"/> Annual software licensing - 8 users	\$2500	\$
<input type="checkbox"/> Annual software licensing - 9 users	\$2750	\$
<input type="checkbox"/> Annual software licensing - 10 users	\$3000	\$
<input type="checkbox"/> Additional users specify quantity → _____	\$215 each	

Optional extras...

DO NOT NEED!

<input type="checkbox"/> Remote training sessions	\$500 / each	\$
<input type="checkbox"/> Conversion from other data sources	Call	\$
<input type="checkbox"/> Onsite training	Call	\$
<input type="checkbox"/> Customizations to Shelter Pro	Call	\$
<input type="checkbox"/> Other	Call	\$

Total purchase

Grand total	\$
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Select payment method

<input type="checkbox"/> Check enclosed (please make check payable to RoseRush Services, LLC)
<input type="checkbox"/> *Credit Card (please make credit card payments on www.ShelterPro.com)
<input type="checkbox"/> Bill me (note that Shelter Pro will be in a demo mode until payment is confirmed)

*An additional 3% charge is added for amounts paid via credit/debit card payments
(continued on the next page)

Shelter Pro Order Form (SQL Server backend)

Explanation of Annual Technical Support coverage

- Technical support is limited to questions regarding the Shelter Pro system. Problems with computer hardware, software (except Shelter Pro), operating systems, networks, communications, and data recovery are not included in technical assistance fees. We can help with issues not related to Shelter Pro. However, payment for technical assistance will be billed in addition to the Shelter Pro pricing structure.
- Technical assistance does not include user training. Training options are available and can be purchased separately.
- Data backups are the customer's responsibility. Daily backups are recommended, however backup procedures are at customer's discretion.
- For support service, customers are welcome to call and/or email as needed. Most issues will receive initial recognition with a first call during normal weekday business hours. However, if we are not available please leave a message knowing that we take great care in returning messages.
- At a minimum, any reported issue will get acknowledgement within 48 hours of initial report. In actual practice, most technical support issues will be serviced and solved within a few hours of first contact.

Explanation of upgrades

- Build upgrades - Newer builds of a version will typically include enhancements which are identified and implemented while not requiring a version upgrade. Build upgrades are included with annual licensing with the SQL Server backend option.
- Version upgrades - Version upgrades come about when significant enhancements are implemented which require a change in the database structure. Version upgrades are included with annual licensing with the SQL Server backend option.
- Upgrades are provided via internet download. High speed internet access is required.

Explanation of Annual Software licensing

- Shelter Pro is licensed to customers on an annual basis. Pricing is based on the number of concurrent users a customer requires in their environment. Additional user licenses can be purchased if more are required at the pricing described on this order form. Annual renewal pricing is subject to change.
- An invoice for renewal will be sent prior to license expiration. Once renewal payment (or purchase order) are received, the software license will be extended for an additional twelve (12) months.
- Documentation is included. This includes but is not limited to The Shelter Pro User's Guide and The Shelter Pro Administration Guide. All documentation is in soft copy form. If hard copy is desired, our customers are welcome to print the documentation.

7) Sign and date

Signature _____ Date _____

8) Send order

Please make checks payable to RoseRush Services LLC.

Purchase orders are accepted. Mail or fax order to:

RoseRush Services LLC

P.O. Box 2006

Buena Vista, CO 81211

Phone (800) 533-8599

Fax (936) 622-6813

Prices are subject to change without notice.

Thank you for your order!



Explanation of different modules + functions

The last animal services application you'll

The Shelter Management Module

must have!

The Shelter Management Module is designed for tracking the activities associated with sheltering animals in your environment.

- Case Tracking
- Medical
- Bite Cases / Quarantines
- Lost Animal Report monitoring
- Wish List Request monitoring

With the Shelter Management Module, staff are able to create a comprehensive and sensible reporting of an entire intake, process, and disposition each pet encountered by your organization. Or, the Shelter Management Module can be used independently as a stand-alone function.

As with all of Shelter Pro's modules, the features are highly integrated within the module and across the other modules. However, the highest value realized when all the modules are utilized to form an integrated animal control / shelter management / pet licensing system.

Essentials

INTAKE, PROCESS, AND DISPOSITION PROCESSING

ANIMAL PHOTOS AND KENNEL CARDS

MEDICAL HISTORY AND DAILY TREATMENTS DUE

INTEGRATED WITH PETFINDER AND ADOPT-A-PET

PETS ONLINE REAL-TIME (VIA SHELTER PRO PORTAL)

AUTOMATED LOST PET MONITORING (VIA SHELTER PRO PORTAL)

GO PAPERLESS USING DOCUMENT IMAGING

GO PAPERLESS WITH E-SIGNATURE FUNCTIONALITY

SPELL CHECK

NOTES TEMPLATES

BAR CODING

EXTENSIVE REPORTING AND FORMS GENERATION



The last animal services application you'll

The Animal Identification Module

- must have!

The Animal Identification Module is designed to track animals using the common forms of animal identification. Additionally, this module focuses tracking compliance of animal identification. The major features of the module include:

- Licensing / Registration records
- Vaccination / Rabies records
- Microchip records
- Registration records

With the Animal Identification Module, an organization is able to track licensing, registration, vaccination, and microchip records and ids, as well ownership compliance. The features are integrated with the other modules so that an employee can easily see if a pet is in compliance with local requirements of pet ownership. Or, the Animal Identification Module can be used independently as a stand-alone function.

As with all of Shelter Pro's modules, the features are highly integrated within the module and across the other modules. However, the highest value realized when all the modules are utilized to form an integrated animal control / shelter management / pet licensing system.

Essentials

CURRENT, EXPIRED, OR MISSING STATUS ON ALL FORMS OF IDENTIFICATION

ONLINE LICENSE/REGISTRATION (VIA SHELTER PRO PORTAL)

OWNER PROFILE INFORMATION

ANIMAL PROFILE INFORMATION

LICENSE/REGISTRATION HISTORY

AUTO GENERATE CITATIONS / NOTICES FOR NON-COMPLIANCE

ONLINE CITATION PAYMENTS / DISMISSALS (VIA SHELTER PRO PORTAL)

GO PAPERLESS WITH DOCUMENT IMAGING

BAR CODING

EXTENSIVE REPORTING AND FORMS GENERATION



The last animal services application you'll

The Animal Control Module

- Will definitely need once humane enforcement is activated and hired. Will still assist current cases that code enforcement may handle.

The Animal Control Module is designed for your agency's law enforcement activities, including the dispatch and field work of Animal Control Officers. Major features of the module include:

- Incident records (Complaints, Service Calls, Dispatch, etc.)
- Citation records (Citations, Tickets, Warnings, etc.)
- Bite Case records

With the Animal Control Module, an officer can link related records to create a comprehensive and sensible reporting of all elements of any given control related occurrence. Or, the Animal Control Module can be used independently as a stand-alone function.

As with all of Shelter Pro's modules, the features are highly integrated within the module and across the other modules. However, the highest value realized when all the modules are utilized to form an integrated animal control / shelter management / pet licensing system.

Essentials

COMPREHENSIVE ACO NARRATIVES AND REPORTING

STRAY/FOUND PETS ONLINE REAL-TIME (VIA SHELTER PRO PORTAL)

EVIDENCE PHOTOS

REMOTE / FIELD ACCESS VIA COMMON VIRTUALIZATION TECHNOLOGIES

GO PAPERLESS USING DOCUMENT IMAGING

MAPPING

SPELL CHECK

NOTES TEMPLATES

EXTENSIVE REPORTING AND FORMS GENERATION



The last animal services application you'll

The Accounting Module - *must have!*

The Accounting Module is designed to keep track of all of the monetary activity in the other modules. It is not a replacement for your organization's 'master' accounting application. Rather, it's a supplement "feeder" system which reports daily aggregate activity processed by animal services. For customers, the Accounting Module is a 'must have' due to the nature of what it provides. The major features of the module include:

- Charges / Fees, both automated and manual
- Payments (cash, check, credit/debit)
- Deposits (clearing the cash drawer and reporting the totals)
- Invoicing and Receipts

As with all of Shelter Pro's modules, the features are highly integrated within the module and across the other modules. However, the highest value is realized when all the modules are utilized to form an integrated animal control / shelter management / pet licensing system.

Essentials

AUTOMATED AND/OR MANUAL CHARGES ARE SUPPORTED

USER TRACKING INCLUDED FOR AUDIT PURPOSES

AUTOMATED PAYMENT PROCESSING WITH RECEIPT GENERATION

HISTORICAL RECORDS ARE LOCKED-DOWN TO PROVIDE A STABLE AUDIT TRAIL

EASY TO UNDERSTAND REPORTING / INTEGRATION WITH 'THE FINANCE DEPARTMENT'

AUTOMATED CHARGE-BACKS SUPPORTED

GO PAPERLESS WITH DOCUMENT IMAGING

EXTENSIVE REPORTING AND FORMS GENERATION



The last animal services application you'll

The Donations Module - *must have!*

The Donations Module is designed to keep track of all donations that are received, both monetary and in-kind. The major features of the module include:

- Donation Tracking
- Fundraising drives to known donors
- Tax Notices
- Confirmation / Thank You notices

With the Donations Module, employees will be able to record received donations. In conjunction with the Accounting Module they will also be able to track how a monetary donation was received (cash, check, credit/debit card). At the end of each calendar year, the module gives can produce annual tax statements to mail out to donors. Additionally, persons can be marked as a known donor so that targeted fund raisers / mailouts can be implemented.

As with all of Shelter Pro's modules, the features are highly integrated within the module and across the other modules. However, the highest value is realized when all the modules are utilized to form an integrated animal control / shelter management / pet licensing system.

Essentials

QUICK AND EASY ENTRY OF RECEIVED DONATIONS

IN-KIND (NON-MONETARY) DONATIONS CAN BE TRACKED

ACCEPT ONLINE DONATIONS (VIA SHELTER PRO PORTAL)

GO PAPERLESS USING DOCUMENT IMAGING

EXTENSIVE REPORTING AND FORMS GENERATION



Needs further discussion.

The last animal services application you'll

The Traps Module

- can discuss, will only need if will utilize public for trapping?

The Traps Module is designed to manage your organization's trap inventory. The major features of the module include:

- Traps Rentals / Checkouts and associated documentation
- Traps Returns

When used with the Accounting Module, you will have a process to record rental fees, deposits, and deposit refunds upon trap return. Additionally, be able to have a renter sign (or e-sign) an agreement regarding the usage of a trap.

As with all of Shelter Pro's modules, the features are highly integrated within the module and across the other modules. However, the highest value realized when all the modules are utilized to form an integrated animal control / shelter management / pet licensing system.

Essentials

EASY ENTRY OF TRAP CHECKOUT AND USAGE AGREEMENTS

EASY TRAP RETURN PROCESS

GO PAPERLESS WITH DOCUMENT IMAGING

GO PAPERLESS WITH E-SIGNATURE FUNCTIONALITY

EXTENSIVE REPORTING AND FORMS GENERATION

Good morning. I am making a bid to purchase the following vehicle from McDuffie County:
1992 Ford F350 Ambulance
VIN: 1FDKF37M5NNA77390
As Is - Parts Only
Amount \$500

Buyer Information:
Ronnie Pilgrim
R. P. Unlimited, Inc.
512 O'Neal Street
Thomson, GA 30824

MEMORANDUM OF UNDERSTANDING
Thomson-McDuffie County Archway Partnership

This **MEMORANDUM OF UNDERSTANDING** (this “**Agreement**”) is made and entered into as of July 1, 2023 by and among the City of Thomson (the “**City**”), the Board of Commissioners of McDuffie County, Georgia (the “**County**”), the McDuffie County Board of Education (the “**Board of Education**”), the Industrial Development Authority of McDuffie County and the City of Thomson, Georgia (the “**IDA**”), Piedmont McDuffie (the “**Hospital**”), the Thomson-McDuffie Convention and Visitors Bureau (the “**CVB**”), the Thomson-McDuffie Chamber of Commerce (the “**Chamber**”), the Town of Dearing (“**Dearing**”), and Augusta Technical College (the “**Technical College**”), and together with the City, the County, the Board of Education, the IDA, the Hospital, the CVB, the Chamber, Dearing, and the Technical College (the “**Community Partners**”), and the Board of Regents of the University System of Georgia by and on behalf of the University of Georgia (for purposes of this Agreement referred to herein as the “**UGA Archway Partnership**”), and the Office of the Vice President for Public Service and Outreach (the “**OVPPSO**,” and together with the UGA Archway Partnership, the “**UGA Partners**”).

WHEREAS, Jefferson Energy Cooperative Foundation (“**JEC Foundation**”), and Georgia Power Company (“**Georgia Power**”), and the Thomson Housing Authority (the “**Housing Authority**”) and together with JEC Foundation, Georgia Power, and the Housing Authority (the “**Additional Community Supporters**”) have each agreed to support the activities described in this Agreement;

WHEREAS, each of the Community Partners, the UGA Partners, and the Additional Community Supporters is considered to be a Participant (collectively, the “**Participants**”) in the Thomson-McDuffie County Archway Partnership (“**Thomson-McDuffie County Archway Partnership**”).

WHEREAS, the Participants agree to cooperate in the development, implementation, and continuation of the Thomson-McDuffie County Archway Partnership focusing on community and economic development issues for the Community Partners and Additional Community Supporters; and

WHEREAS, the Participants agree to the creation or continuation of the Thomson-McDuffie County Archway Partnership Executive Committee (the “**Executive Committee**”) to offer the Community Partners and the Additional Community Supporters appropriate representation and influence into the strategic planning and management of the Thomson-McDuffie County Archway Partnership.

NOW THEREFORE the parties hereto agree as follows:

SECTION I

The UGA Partners shall:

1. Agree to facilitate the work of the Executive Committee in support of the overall goals of the Thomson-McDuffie County Archway Partnership.
2. Subject to Section III, Paragraph 7 herein, employ a UGA faculty member (the “**Archway Professional**”) who will dedicate time as needed to the project and work directly with the Thomson-McDuffie County Archway Partnership’s Executive Committee. Such Archway Professional may, in the sole discretion of the UGA Partners, be a full- or part-time employee of UGA.

3. Establish minimum qualifications and determine the total salary to be paid to the Archway Professional, and agree to perform periodic evaluations of the Archway Professional in accordance with UGA human resources rules and regulations as any other UGA employee.
4. Have the right to terminate or transfer the Archway Professional for any reason at any time. In either such case, the UGA Partners agree that they will seek to replace the Archway Professional in accordance with the qualifications and salary guidelines described in Section 1, Paragraph 3 herein and subject to Section III, Paragraph 7 herein.
5. Provide the Archway Professional with access to office equipment, supplies, publications, or other educational materials necessary to the performance of the position's duties.
6. Keep an accurate record of all funds received and disbursed under this agreement including all support documents. The UGA Partners agree to retain such records for a period of three years unless an audit has begun and not been completed or if the audit findings have not been resolved at the end of the three year period. In such cases, the records shall be retained until the audit is complete or until the resolution of the audit findings. The UGA Archway Partnership also agrees to retain all records relating to payments made under this agreement until the expiration of three years after final payment.
7. Report to the Executive Committee at regular intervals on the nature of the Thomson-McDuffie County Archway Partnership and progress being made.

SECTION II

The Community Partners and the Additional Community Supporters shall:

1. Agree to recognize the UGA Partners as their institutional partners and provide appropriate recognition of the collaborative working relationship on all appropriate and relevant publications, materials and web sites.
2. Agree to cooperate with the UGA Partners in the implementation and administration of educational opportunities for the students of the University of Georgia.
3. Agree, when possible, to make available internship opportunities to the students of the University of Georgia and other University System of Georgia institutions in conjunction with community-identified needs and the terms of this Agreement.
4. Agree, when possible, to make available research opportunities to the faculty of the University of Georgia and other University System of Georgia institutions in conjunction with community-identified needs and the terms of this Agreement.
5. Agree to make available to the UGA Partners any research or study findings and results that may be realized as a result of this Agreement. Notwithstanding anything herein to the contrary, all research or study findings and results from research conducted by faculty of the UGA Partners shall remain the property of the UGA Partners.

SECTION III

The Participants Mutually Agree:

1. The OVPPSO will contribute to the UGA Archway Partnership as needed in order to support the activities of the Archway Professional and the UGA Archway Partnership; however, this paragraph shall not be read or construed so as to create any cost share on the part of UGA or any of the UGA Partners.
2. Each of the Additional Community Supporters will contribute, subject to its sole discretion, to the UGA Archway Partnership as needed in order to support the activities of the Thomson-McDuffie County Archway Partnership and the UGA Archway Partnership.
3. The Community Partners will pay to the UGA Archway Partnership a total FIXED FEE of \$64,500 for the period beginning on July 1, 2023 through June 30, 2024 (the “**FY2024 Community Fee**”).
3. The Community Partners are committed to funding the FY2024 Community Fee as follows:

City of Thomson	\$15,000
Board of Commissioners of McDuffie County, Georgia	\$15,000
McDuffie County Board of Education	\$10,000
Industrial Development Authority of Thomson-McDuffie	\$7,500
Piedmont Hospital McDuffie	\$5,000
Thomson-McDuffie CVB	\$5,000
Thomson-McDuffie Chamber of Commerce	\$3,000
Town of Dearing	\$2,500
Augusta Technical College	\$1,500

4. The UGA Archway Partnership shall send an invoice to each of the Community Partners for such Community Partner’s respective amount shown above. The full amount of all such invoices shall be due 30 days after the effective date of this agreement. Invoices will be sent to the following:

City of Thomson
Attn: Kenneth Usry
P.O. Box 1017
Thomson, GA 30824

McDuffie County Board of Commissioners
Attn: Charles G. Newton, IV
210 Railroad Street
Thomson, GA 30824

McDuffie Board of Education
Attn: Mychele Rhodes, Superintendent/Andy Knox, Board Chair
716 N. Lee Street
Thomson, GA 30824

Industrial Development Authority of Thomson-McDuffie
Attn: Steve Dwyer, Chairman
149 Main Street
Thomson, GA 30824

Piedmont McDuffie
Attn: Nic Wood, Administrator
2460 Washington Road Northeast
Thomson, GA 30824-2199

Thomson-McDuffie CVB
Attn: Elizabeth Vance
149 Main Street
Thomson, GA 30824

Thomson-McDuffie Chamber of Commerce
Attn: Carrington Beggs, Executive Director
149 Main Street
Thomson, GA 30824

Town of Dearing
Attn: Sean Kelley, Mayor
P.O. Box 520
Dearing, GA 30808

Augusta Technical College
Attn: Cheryl Ciucevich, Vice President for Institutional Advancement
3200 Augusta Tech Drive, Building 100, President's Suite
Augusta, GA 30906

5. Expenditures and budgetary allocations for the FY2024 Community Fee will be based on history and may vary depending on community needs. The Archway Partnership is authorized to transfer funds between various expenditure and budgetary categories and accounts without specific and separate approval by any of the Thomson-McDuffie Partners. Subject to any such transfers, the expenditures and budgetary allocations for the FY2024 Community Fee are anticipated to be as follows:

Operating & Project Costs	45%
Personal Services	35%
Travel and Operating Costs	20%

6. The Participants agree to the creation or continuation of the Thomson-McDuffie County Archway Partnership Executive Committee who shall perform the following functions:
- a. Remit or cause to be remitted the FY2024 Community Fee to the UGA Archway Partnership when due.
 - b. Provide guidance on the appointment or hiring of the Archway Professional. The actual appointment or hiring of the Archway Professional shall be subject to the sole approval of the UGA Partners.
 - c. Evaluate the financial support of the Thomson-McDuffie County Archway Partnership annually, make adjustments as necessary for continued effective support, and notify the UGA Partners of any adjustments no later than March 31, 2024.

- d. Agree to locate the Archway Professional's office in facilities that are adequate and appropriate for the program.
7. The Archway Professional shall remain at all times a University of Georgia employee, subject to all applicable university guidelines and policies, and shall not be an employee of any of the Community Partners or the Additional Community Supporters while performing this service and will not be entitled to fringe benefits normally accruing for employees of any of the Community Partners or the Additional Community Supporters.
8. This Agreement shall take effect as of July 1, 2023.
9. The terms of this Agreement shall be from July 1, 2023 through June 30, 2024. Either the UGA Partners (acting collectively) or the Community Partners (acting collectively) may terminate this Agreement upon 90 days written notice of such intent.
10. This Agreement may be modified by mutual written agreement of the parties hereto.
11. This agreement, along with any exhibits, appendices, addenda, schedules, and amendments attached hereto, encompasses the entire agreement of the parties, and supersedes all previous understandings and agreements between the parties hereto, whether oral or written.
12. This Agreement may be renewed annually by mutual written agreement of all parties.

[Remainder of this page left intentionally blank.]

THOMSON



Mac McAlister Fleet Manager
 2158 Washington Road NE, Thomson GA 30824
 Office: 706-986-5714 Cell:706-699-1624

4/26/2023

Buyer:	MCDUFFIE COUNTY BOC
	210 RAILROAD ST
	THOMSON GA 30824

Phone:	
Fax:	

Cell:	

Phone:	
Fax:	

Make:	RAM
Model:	PROMASTER CITY
Year:	2022
Color:	WHITE
VIN:	ZFBHRFAB8N6X28796
Stock #:	22784
Mileage:	15

Make:	
Model:	
Year:	
Color:	
VIN:	
Stock #:	
Mileage:	
ACV:	

MSRP	\$34,854.00
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Sale Price	\$34,854.00
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Options Included		
Premium Cloth Bucket Seats	2.4L I4 MultiAir Engine	included in price
9-Spd 948TE FWD Automatic Trans	Upfit Interface Connector	included in price
Full-Size Spare Tire		included in price
		included in price
Available Options		

Options Total	
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Sub Total	\$34,854.00
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DOC	
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Tag	
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Units	1
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Balance Due	\$34,854.00
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Manager _____ Mac McAlister _____

Customer _____

STAFF REPORT

COMMISSIONERS' MEETING: May 1, 2023

DATE: May 1, 2023
TO: Board of Commissioners
FROM: Pam Workman, County Finance Director
ISSUE: Solid Waste Fees

BACKGROUND:

The Solid Waste facility is currently operating as a deficit due to a decrease in volume and increases in the hauling contract based upon the tonnage reports and information provided by the Solid Waste Manager. The hauling contract was effective May, 2022 in which the County increased fees at the Solid Waste effective July 1, 2022. When bills were received from Waste Management invoices were higher because they included a fuel surcharge (when the costs of fuel exceed \$3.547 per gallon) and another fee for a minimum monthly hauling load average of 22 tons. On the April, 2023 report the diesel price was listed as \$4.087 per gallon and the average tons per load for the month of April was 20.14 leaving an average per load shortfall of 1.86 tons. Since the additional contract costs started the County has paid \$72,820 in fuel surcharges and \$105,122 in minimum tonnage charges.

FACTS AND FINDINGS:

A new rate structure needs to be implemented to eliminate the Solid Waste Facility from operating at a deficit.

ALTERNATIVES:

Option 1 – Implement a higher rate for all Solid Waste Customers

Budget Needs	
County budget 2023	\$ 2,321,750.00
Additional Contract Fees	\$ 178,000.00
Total Budget Needs	\$ 2,499,750.00
Actual Revenues	\$ (460,029.38)
Estimated other revenues	\$ (144,400.00)
Total Needed	\$ 1,895,320.62
Estimated remaining tons (31,150-7,948)	23201.4
Rate Needed for 2023 Budget	\$ 81.69

Option 2 – Implement a sliding scale based upon the number of tons.

Option 3 – Implement policy for the Solid Waste Facility to serve only the residential customers and customers hauling less than 8 tons per load.

Option 4 – Rebid current hauling contract.

FUNDING: None

POLICY ANALYSIS: Review policies for Solid Waste.

RECOMMENDATION: Staff recommends implementing one of the available options immediately.

ATTACHMENTS: None