



MCDUFFIE COUNTY BOARD OF COMMISSIONERS
Regular Session Meeting
Monday Evening, February 5, 2024
Government Center Meeting Room
AGENDA

WELCOME & CALL TO ORDER

Chairman Newton

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVALS

Agenda	Current	
Minutes	Regular Meeting	<i>Tuesday, January 16, 2024</i>

INFORMATION & ANNOUNCEMENTS

- McDuffie County Leadership Day at the Capital | Wednesday, February 7, 2024 | 7 am – 5 pm
- 2024 Lifelong Learning Academy Spring Session | Tifton, Georgia | February 29-March 1, 2024
- ACCG Legislative Breakfast | Atlanta, Georgia | Thursday, March 7, 2024 | 7:30 am – 5 pm
- 2024 ACCG Annual Conference | Savannah, Georgia | April 25-28, 2024

APPOINTMENT/REAPPOINTMENT **None**

OLD BUSINESS **None**

NEW BUSINESS

1. Discussion of Eubank Park and Community Center.
2. Discussion of New or Used Yard Dog Truck for the Public Works Department.
3. Consideration to Approve Resolution 24-2 Agreement for Funding of Prosecution Based Victims of Crime Act (VOCA) Program.
4. Consideration to Approve Microsoft 365 through Dell Technologies.
5. Consideration to Approve Work Authorization with Atlas for Consulting Services Associated with the County's Road Improvement Program.
6. Consideration to Approve Grant Application Services with Ethos for a Funding Application with the National Park Service for Preservation Projects Associated with the Rock House.
7. Consideration to Approve Final Road Resurfacing Project List.
8. Consideration to Approve CivicClerk Boards and Committees Module.
9. Consideration to Approve the January ACO Report.

ADJOURNMENT



McDuffie County Board of Commissioners
Regular Commission Meeting MINUTES
Tuesday Evening, January 16, 2024, 6:30 pm
Government Center Meeting Room

COMMISSIONERS PRESENT:

Charlie G Newton, Chairman
Sammie Wilson, Vice-Chair
William "Bill" Jopling, Commissioner

Absent:

Gloria Thompson, Commissioner
Fred Favors, Commissioner

MEDIA: McDuffie Progress
Members of the Public

COUNTY REPRESENTATION:

David Crawley, County Manager
Carrie Edwards, County Clerk
Pam Workman, Finance Director
Jason Smith, Community Development Director
Stephen Sewell, Fire Chief
Matthew Reid, Campground Manager

PUBLIC HEARING

Chairman Newton opened the public hearing at 6:30 pm.

- 1) **Consideration to approve variances and a special exemption for properties at 168 Branan Street and 166 Honey Hole Road.**

Chairman Newton turned it over to the County Manager and Community Development Director, Jason Smith.

REGULAR COMMISSION MEETING

WELCOME & CALL TO ORDER

Chairman Newton

Chairman Newton called the meeting to order, acknowledged the quorum of commissioners' present, and welcomed everyone in attendance.

INVOCATION & PLEDGE OF ALLEGIANCE

Vice Chairman Wilson offered invocation followed by the Pledge of Allegiance.

APPROVALS

Agenda	Current
Minutes	Regular Meeting <i>January 3, 2024</i>

Chairman Newton asked if there were any corrections to the current agenda or minutes.

In addition to adding the February 5th Work Session and Regular Session to New Business, Vice Chair Wilson made the motion to approve the agenda. The motion was seconded by Commissioner Jopling. The motion carried unanimously.

With no corrections, Commissioner Jopling made the motion to approve the minutes. The motion was seconded by Vice Chair Wilson. The motion carried unanimously.

INFORMATION & ANNOUNCEMENTS

- Annual Chamber Banquet | Thursday, January 25th beginning at 5:30 p.m. | Bordeaux Event Center
- 2)2024 Annual ACCG Conference | Savannah, Georgia | April 25th – 28th | Registration to be announced.

APPOINTMENT/REAPPOINTMENT None

OLD BUSINESS | None



NEW BUSINESS

1. **Consideration to accept the Planning Commission recommendation for approval of variances and a special exemption for properties at 168 Branan Street and 166 Honey Hole Road.**

Chairman Newton opened the floor for a motion. Vice Chair Wilson made the motion to approve the agenda item. The motion was seconded by Commissioner Jopling. The motion carried unanimously.

2. **Consideration to Approve Modifications to Schedule of Fees**
 - **Animal Services, Campground, and Planning & Zoning**

Chairman Newton opened the floor for a motion. Commissioner Jopling made the motion to approve the the agenda item. The motion was seconded by Vice Chair Wilson. The motion carried unanimously.

3. **Consideration to Approve ARPA Blind Willie McTell Park and Amphitheater Grant Agreement, between the OPB and McDuffie County.**

Chairman Newton opened the floor for a motion. Commissioner Jopling made the motion to approve the agenda item. The motion was seconded by Vice Chair Wilson. The motion carried unanimously.

4. **Consideration to Combine Wednesday, February 6th Regular Session to February 4th Work Session for Regular Session Meeting due to leadership conflict.**

Chairman Newton opened the floor for a motion. Vice Chair Wilson made the motion to approve the agenda item. The motion was seconded by Commissioner Jopling. The motion carried unanimously.

5. **Monthly Budget Report**

6. **Monthly Financial Report**

Chairman Newton opened the floor for a motion to approve Monthly Budget and Financial Report. Vice Chair Wilson made the motion to approve the agenda item. The motion was seconded by Commissioner Jopling. The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned.

MCDUFFIE COUNTY BOARD OF COMMISSIONERS

Charles G. Newton, IV, Chairman

ATTEST: _____
Carrie R Edwards, County Clerk



McDuffie County Board of Commissioners

Frederick D. Favors
Wm. (Bill) M. Jopling

Charles (Charlie) G. Newton IV, Chairman
David R. Crawley, Jr., County Manager

Gloria A. Thompson
Sammie Wilson, Sr.

**A Resolution of the McDuffie County Board of Commissioners
RESOLUTION 24-2 | February 4, 2024**

**Agreement for Funding of Prosecution Based
Victims of Crime Act (VOCA) Program – County Based Program**

**Criminal Justice Coordinating Council (CJCC)
Subgrant Number C23-8-101**

Grant Year 10/1/2023 – 09/30/2024

WHEREAS, the District Attorney’s Office Victim Witness Assistance Program (VWAP) of the Toombs Judicial Circuit serves the six counties of Glascock, Lincoln, McDuffie, Taliaferro, Warren and Wilkes and is jointly funded by appropriations from five percent monies collected from fines and the VOCA Federal Grant; and

WHEREAS, employees of the Toombs Judicial Circuit, District Attorney’s Office VWAP are funded by the McDuffie County Board of Commissioners and the Prosecuting Attorney’s Council of Georgia. The District Attorney’s Office reimburses McDuffie County Board of Commissioners and the Prosecuting Attorney’s Council of Georgia with five percent funding and the VOCA Federal Grant from CJCC.

BE IT THEREFORE RESOLVED, that the McDuffie County Board of Commissioners hereby authorizes and designates Toombs Judicial Circuit District Attorney, William P. Doupe, as its designee for the purpose of contracting with the Criminal Justice Coordinating Council and the State of Georgia; and the District Attorney shall be given the authority to sign all forms and documents pertaining to the Federal Funds.

APPROVED AND ADOPTED, this _____ day of _____, 2024.

BOARD OF COMMISSIONERS OF McDUFFIE COUNTY, GEORGIA

By: _____
Charles G Newton, IV, Chairman of the Board of Commissioners

[COUNTY SEAL]

Attest: _____
Carrie R Edwards, County Clerk



STAFF REPORT

MCDUFFIE COMMISSION MEETING: February 4, 2024

DATE: February 2, 2024
TO: McDuffie County Board of Commissioners
FROM: Carrie Edwards
ISSUE: Consideration to Approve Dell Technologies Software Licensing for Microsoft Office 365

BACKGROUND: Upgrading Microsoft Office 365

FACTS AND FINDINGS: Dell Technologies Microsoft Office 365

Total Annual Cost: Year 1 \$58,366.39 Year 2: \$ 58,366.59 Year 3: \$ 58,366.59

By maximizing new technology the county will be able to utilize Office Professional Plus in an innovative new way to enhance the services for the county.

ALTERNATIVES: N/A

STAFF RECOMMENDATION: Staff recommends approving Dell Technologies Microsoft Office 365.

ATTACHMENTS: Program Signature Form

Program Signature Form

MBA/MBSA number

5-0000011070367

Agreement number

8718335

Note: Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

Contract Document	Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
Enterprise Enrollment	X20-10636
Product Selection Form	2631722.003 (new)
Amendment	M97 (new)
Amendment	M325 (new)
Amendment	W29 (new)
Document Description	Document Number or Code

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer	
Name of Entity (must be legal entity name)*	McDuffie County BOC
Signature*	_____
Printed First and Last Name*	
Printed Title	
Signature Date*	
Tax ID	

* indicates required field

Microsoft Affiliate
Microsoft Corporation
Signature _____ Printed First and Last Name Printed Title Signature Date <small>(date Microsoft Affiliate countersigns)</small>
Agreement Effective Date <small>(may be different than Microsoft's signature date)</small>

Optional 2nd Customer signature or Outsourcer signature (if applicable)

Customer
Name of Entity (must be legal entity name)* Signature* _____ Printed First and Last Name* Printed Title Signature Date*

** indicates required field*

Outsourcer
Name of Entity (must be legal entity name)* Signature* _____ Printed First and Last Name* Printed Title Signature Date*

** indicates required field*

If Customer requires additional contacts or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

Microsoft Corporation
 Dept. 551, Volume Licensing
 6880 Sierra Center Parkway
 Reno, Nevada 89511
 USA

STAFF REPORT

COMMISSIONERS' MEETING: February 5, 2024

DATE: January 31, 2024
TO: Board of Commissioners
FROM: David R. Crawley, County Manager 
ISSUE: Consideration to approve Work Authorization with Atlas for Consulting Services Associated with County's Road Improvement Program.

BACKGROUND: The County works with Atlas each to review existing road pavement conditions, prioritization, bidding support, and construction inspection for the County's Road Improvement Program. The fee structure is based on the County's 2019 agreement for these services.

FACTS AND FINDINGS:

1. Atlas has provided a Work Authorization for the Consulting Services.

ALTERNATIVES:

1. The Board approves the attached Work Authorization.
2. The Board does not approve the attached Work Authorization.

FUNDING: Transportation Investment Act and LMIG funds will be used for consultant services.

POLICY ANALYSIS: None

RECOMMENDATION: Board adopts alternative number 1.

ATTACHMENTS: Work Authorization.



WORK AUTHORIZATION

TO: Atlas Technical Consultants, LLC

WORK ORDER NO. 24 MCD 001

FROM: McDuffie County Board of Commissioners

DATE: January 22, 2024

Atlas Technical Consultants, LLC is requesting authorization for the following work task as described below. If you approve of this request, please sign in the designated area. All services authorized by this work authorization shall be performed in accordance with the agreement for On-Call Consultant Services dated August 14, 2019.

PROJECT: McDuffie County Annual Resurfacing Project – 2024 and additional services as requested by the County.

WORK SCOPE: Atlas will provide asphalt analysis, cost estimates, project recommendations and pre-marking for patching, construction management and inspection; and additional tasks as requested.

BASIS OF FEE: Hourly (as directed by the County per 2019 agreement).

Manager: \$87.00/HR
Senior Inspector: \$78.00/HR
Office Engineer: \$92.00/HR

Signed: _____
McDuffie County Board of Commissioners

Date: _____

Signed: _____
Atlas Technical Consultants, LLC

Date: _____



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Manager:	\$87.00/HR
Senior Inspector:	\$78.00/HR
Office Engineer:	\$92.00/HR

Signed: _____
McDuffie County Board of Commissioners

Date: _____

Signed: _____
Atlas Technical Consultants, LLC

Date: _____

STAFF REPORT

COMMISSIONERS' MEETING: February 5, 2024

DATE: January 31, 2024
TO: Board of Commissioners
FROM: David R. Crawley, County Manager 
ISSUE: Consideration to approve grant application services with Ethos for a funding application with the National Park Service for preservation projects associated with the Rock House.

BACKGROUND: The McDuffie County Rock House Property Preservation Committee has been working diligently to acquire additional property and complete the master planning process for the Rock House. As part the work that has been completed preservation work is estimated to cost \$792,513.75 which would represent a significant portion of the funding allocated from SPLOST. The Board of Commissioners previously discussed that additional funding would be needed.

FACTS AND FINDINGS:

1. Ethos was previously contracted by the County to provide master planning services for the Rock House site which have been completed.
2. The cost for grant application services is \$6,000.00.

ALTERNATIVES:

1. The Board approves the moving forward with the grant application.
2. The Board does not approve the proposed grant application services at this time.

FUNDING: Funding would be provided through SPLOST VII.

POLICY ANALYSIS: Committee was established to provide recommendation to Board of Commissioners concerning the stabilization and restoration of the Rock House grounds and structures.

RECOMMENDATION: Staff recommends the Board adopt Alternative # 1.

ATTACHMENTS: Ethos Proposal.

ethos

PO Box 3125, SAVANNAH, GA 31402
912 844 2703

WWW.ETHOSPRESERVATION.COM
ELLEN@ETHOSPRESERVATION.COM

January 16, 2024

David Crawley, County Manager
McDuffie County
210 Railroad Street
Thomson, Georgia 30824
Via email: david.crawley@thomson-mcduffie.gov

Re: 2024 National Park Service Semiquincentennial Grant

Dear Mr. Crawley,

Thank you for reaching out to Ethos for a proposal to apply for the National Park Service's Semiquincentennial Grant. This program was created by Congress in 2020 to honor the 250th anniversary of the United States by restoring and preserving sites and structures listed on the National Register of Historic Places that commemorate the founding of the nation. For the purposes of this grant program, the "founding of the nation" is defined as the period ending December 31, 1800. Awards for physical preservation projects are between \$75,000 - \$750,000. No local match is required, though we typically recommend a local match to add strength to the application. Eligible activities include the preservation of historic resources- new construction is ineligible. New for 2024, properties owned by entities such as local governments (not necessarily owned by the State, as previously required) are now eligible. Applications are due March 5, 2024.

We think the restoration of the Rock House, built c. 1785, and listed on the National Register, would be an excellent candidate. With the Rock House Master Plan including cost estimates established; the road relocation planning completed and funded, with project implementation scheduled for the this summer; and approximately \$750,000 secured in SPLOST funding, McDuffie County's firm commitment to this project is well-demonstrated. We recommend applying for the maximum grant amount of \$750,000 for the Rock House restoration, using the funds established for the road relocation and SPLOST funds as the optional match to complete the site development and new construction plans.

Ethos is prepared to compile the supplemental documentation and draft the grant application for a lump sum fee of \$6,000. We would be honored to continue to work with McDuffie County and to play a small role in the restoration of this critically important site.

Sincerely,



ELLEN I. HARRIS, LEED AP, AICP
Principal



REBECCA FENWICK
Principal


ACCEPTED BY

DATE

PRESERVATION WITH PURPOSE

STAFF REPORT

COMMISSIONERS' MEETING: February 5, 2024

DATE: January 31, 2024
TO: Board of Commissioners
FROM: David R. Crawley, County Manager 
ISSUE: Consideration to approve final road resurfacing list.

BACKGROUND: Moreland Altobelli Associates, Inc. is working to complete the review of the 2024 proposed Road Resurfacing Project list. Please see information provide below for cost of resurfacing. Due to installation of sewer infrastructure the yellow highlighted roads may need to be resurfaced at a later date. The roads highlighted in blue are the roads completed as part of the County's 2023 resurfacing program.

Road Name	Beginning	Ending	Existing Surface	Length/Width	Description of Work	Proposed Project Cost
Crawford Street	Wrightsboro Road	Dead End	Asphalt	0.30 Miles 20' Width	Resurface/Stripe	\$48,115.00
West Street	Pope Street	Crawford	Asphalt	0.10 Miles 20' Width	Resurface/Stripe	\$16,044.00
Pope Street	Wrightsboro Road	West Street	Asphalt	0.33 Miles 20' Width	Resurface/Stripe	\$54,151.00
Short Street	Pope Street	Crawford Street	Asphalt	0.10 Miles 20' Width	Resurface/Stripe	\$16,304.00
Daniel Place	Wrightsboro Road	Dead End	Asphalt	0.20 Miles 20' Width	Resurface/Stripe	\$32,307.00
Adams Reeves Road	Luckeys Bridge Road	Tudor Road	Asphalt	1.2 Miles 20' Width	Patch, Level/Seal, Resurface, Stripe	\$328,392.50
Shields Pond Road	Countyline Road	Howard Road	Asphalt	1.45 Miles 20' Width	Patch, Level/Seal, Resurface/Stripe	\$355,642.50
Red Bud Road	Howard Road	Shields Pond Road	Asphalt	0.53 Miles 20' Width	Level/Seal, Resurface/Stripe	\$120,157.50
Mt. Pleasant Road	Wire Road	LOG Mile 2.38	Asphalt	2.38 Miles 21' Width	Patch, Level/Seal, Resurface/Stripe	\$581,435.00
Quail Farm Road	SR 17	Sand Hill Road	Asphalt	3.55 Miles 21' Width	Level/Seal, Resurface/Stripe	\$612,599.60
Mattie Harrison Road	Luckey's Bridge Road	Neals Mill	Asphalt	1.96 Miles 21' Width	Level/Seal, Resurface/Stripe	\$321,955.80
Langham Road	Happy Valley Road	County Line	Asphalt	1.67 Miles 21' Width	Patch, Level/Seal, Resurface/Stripe	\$304,998.60
Total				13.77 Miles		\$2,792,102.50

FACTS AND FINDINGS:

1. The total proposed cost for the roads highlighted in green is \$1,239,554.00.
2. LMIG Funding for 2024 is \$546,105.68.
3. There will be additional LMIG funding provided later this year.

4. The additional list of proposed roads will be completed in 2024.

ALTERNATIVES:

1. The Board authorizes staff to bid the proposed list of roads.
2. The Board does not authorize staff to bid the proposed list of roads.

FUNDING: Transportation Investment Act and LMIG funds.

POLICY ANALYSIS: None

RECOMMENDATION: None.

ATTACHMENTS: None.

STAFF REPORT

MCDUFFIE COMMISSION MEETING: February 4, 2024

DATE: February 2, 2024
TO: McDuffie County Board of Commissioners
FROM: Carrie Edwards
ISSUE: Consideration to Approve CivicClerk Boards and Committees Module

BACKGROUND: CivicClerk Boards and Committees Module for the structure of appointment of board members and organizational structure.

FACTS AND FINDINGS: Fact Sheet: Board Applications Module

CivicPlus® offers a comprehensive, digital solution to empower local government administrations to recruit, vet, and appoint civic board members and successfully facilitate ongoing board operations.

ALTERNATIVES: N/A

STAFF RECOMMENDATION: Staff recommends approving the CivicClerk Boards and Committees Module.

ATTACHMENTS: CivicClerk Boards and Committees Module Statement of Work



CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work
Q-60158-1
12/18/2023 1:02 PM
2/16/2024

Client:
MCDUFFIE COUNTY, GEORGIA

Bill To:
MCDUFFIE COUNTY, GEORGIA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Ashley Mitchell		mitchell@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	CivicClerk Boards and Committees Module	CivicClerk Boards and Committees Module	Renewable

Total Investment - Prorated Year 1	USD 3,391.90
Annual Recurring Services (Subject to Uplift)	USD 4,158.00
Total Days of Quote:299	

Initial Term Invoice Schedule	100% Invoiced upon Signature Date
Annual Uplift	As agreed to in the Agreement