



THOMSON- MCDUFFIE COUNTY PLANNING COMMISSION
210 Railroad Street, Suite 1544, Thomson, Georgia 30824 Phone
(706) 595-5355 Email: planning@thomson-mcduffie.gov

Date: _____ **SIGN PERMIT APPLICATION**

THIS FORM MUST BE COMPLETED BEFORE SIGNS ARE APPROVED

Please provide all information requested below. ALL INFORMATION IS REQUIRED and incomplete submittals are subject to immediate rejection. All sign applications submitted to the City of Thomson-McDuffie County Planning Office for approval must include this completed form.

[☐] City of Thomson [☐] McDuffie County **Permit #** _____

Property/Business Name: _____ **Ph.#** _____

Property/Business Address: _____

Property Type: (☐) Commercial (☐) Industrial (☐) Residential (☐) Public/Institutional/Gov't (☐) Other: _____

Applicant's Name: _____ **Ph. #** _____

Applicant's Address: _____

Applicant's Email Address: _____

*Sign Contractor Name: _____

Address: _____

*(If different than Applicant above.)

Sign Description

Note: Describe below the sign: (If more than one signs – use other side)

ALL ROADWAY SIGNS NEED ENGINEERS STAMP ON PLANS

Sign #1:

Location: _____

Sign Type: _____

Sign Size: _____ **Lighted:** _____

Cost: _____

*Location: Location on the property such as: Street, Side Street, Side or Rear Property Line, Rear Face of Building, Front Face of Building, etc.

*Sign Type: Monopole, Monument, Entrance/Exit, Wall/Façade, etc.

*Sign Size: Length & Width, Height, etc.

*Lighted: Internal, External

Total all Signs: \$ _____

Permit Amount: \$ _____

*Has to be filled out by the Planning Commission. Setbacks Confirmed: [☐] City [☐] County [☐] Zoning Approved

****Additional Required Documentation:**

Design elevations and dimensions for review of all freestanding signs (incl. monument signs) prior to permitting.

Caution:

1.) **Separate permits are required for electrical work. (SEE FEE CHART BELOW)**

2.) This permit becomes null and void if work or construction is not commenced within six (6) months from the date of permit purchase, or if construction or work is suspended or abandoned for a period of one (1) year at any time after work is commenced.

3.) Owner/Applicant/Contractor agrees to call for all foundation and electrical inspections required by the City of Thomson and/or McDuffie County. Failure to call for inspection(s) will subject owner/contractor to the revocation of the permit and/or prosecution.

4.) Sign owner/applicant/erector/property owner agrees to hold the City and/or County harmless of all damages, demands, or expenses which may in any manner be caused by the sign, sign's erection, continued existence, or removal.

5.) Conditional Requirements: This permit is being issued contingent upon a warranty of full and satisfactory compliance with the conditional requirements noted below. Should property owner and/or applicant be unwilling or fail to comply with the following conditional requirement(s), this issuance of any permits shall be deemed null and void and shall subject the owner and/or applicant to the revocation of the permit and/or prosecution.

Warranty: I hereby certify that I have read and examined this application and know the information contained thereon to be true and correct. I understand that the granting of a permit does not waive the provisions of any other State or local law regulating construction or the performance of construction. I acknowledge that I understand and agree to all of the conditions set forth and that acknowledgment by signature below shall constitute acknowledgment by all parties involved.

Signature: _____ Date: _____

Electrical Permit Fee Scale

***(Note: Emergency weather damage reset no charge/application required)**

000-200 amp	\$ 75.00
201-400	\$100.00
401-600	\$150.00
601-800	\$200.00
801-1,200	\$300.00
1,201-2,000	\$500.00
2001>	\$750.00
Meter reset	\$50.00

Temporary Pole	\$50.00
Temp. Pedestal	\$50.00
Panel upgrades	\$50.00
Smart Meter Base	\$ No Charge