



CITY OF THOMSON DEPOT
RENTAL CONTRACT FOR ANNEX OR MEETING HALL
REGULAR (RECURRING) SCHEDULED RENTAL

A conventional Rental Contract must also be completed for all terms to be available to renter.

Responsible Party _____

Personal Address _____
Street Address City State Zip Code

Home or Mobile Phone # _____ Email _____

Business Name _____

Business Address _____
Street Address City State Zip Code

A Regular (Recurring) Scheduled Rental is defined as at least one rental per month for a minimum of six months. These must be scheduled at the time of the contract signing. The responsibility for providing the required dates is the obligation of the Renter. Only open dates may be scheduled.

Depot Fee Schedule:

- \$100.00 per rental
- \$200.00 Security/Key Deposit – Refundable at the end of the contract.
- \$ 40.00 One time administrative fee.

Annex Fee Schedule:

- \$ 50.00 per rental
- \$200.00 Security/Key Deposit – Refundable at the end of the contract.
- \$ 40.00 One time administrative fee.

I request to rent the ____ Annex ____ Depot beginning the ____ day of _____, 20____,
____ times per month **OR** every _____ of each week.

Dates requested: _____

Signature _____ Date: _____

City Employee _____ Date: _____